# DBM PERSONNEL CICS TRANSACTION ACCESS REQUEST

**Circle One:**  **ADD**  **CHANGE**  **DELETE**

**User Name:** _____

**User ACF2 Logon-id:** _____

**User Email Address:** _____

**User Phone Number:** _____

**Agency Name:** _____

**Agency Address:** _____

_____

| **Provide Access To:**<br>(Indicate which transactions) | | | **Agency Access Code:**<br>(2, 4 or 6 character STARS Code) |
|---|---|---|---|
| **Personnel History File:** | Y | N | _____ |
| **Position Status File:** | Y | N | _____ |

**List Any Agency Specific Transactions:**

**Agency Personnel Officer:**

**Signature:** _____  **Date:** _____

**Printed Name:** _____

**Email Address:** _____

**Return to:  Security Services**
 **DBM/OIT/EIS**
 **45 Calvert Street**
 **Annapolis, MD  21401**

**Revised: May, 2006**